

CROXTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the First and Annual Meeting of the Parish Council will be held on Monday 29 June 2026 in the Village Hall at approximately 7.30 pm following the Annual Parish Meeting

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Ben Stoehr

Ben Stoehr, Locum Clerk
12/06/26

AGENDA

1. **To elect a Chairman and to receive the declaration of acceptance of office**
2. **To elect a Vice-Chairman**
3. **Delivery by Councillors of their declarations of acceptance of office**
4. **Apologies for absence and declarations of interest**
 - 4.1 To receive apologies for absence and reasons for non-attendance
 - 4.2 To receive declarations of interests from Cllrs on items on the agenda
 - 4.3 To receive and consider any written requests for dispensations for items on this agenda
5. **To approve the minutes of the last meeting on 20 February 2026**
6. **To co-opt to fill any vacancies resulting from insufficient candidates at election and to make arrangements for any vacancies to be filled**
7. **Annual Business**
 - 7.1 Review of delegation arrangements to committees, working groups, employees, other local authorities and volunteers
 - 7.2 Review of the terms of references to committees and working groups
 - 7.3 Receipt of nominations to existing committees and working groups
 - 7.4 Appointment of any new committees and working groups
 - 7.5 Review and adoption of standing orders, financial regulations, risk assessment arrangements and other policies
 - 7.6 Review of arrangements (including legal agreements) with other local authorities, not for profit bodies and businesses
 - 7.7 Review of representation on or work with external bodies and arrangements for reporting back
 - 7.8 Review of inventory of land and assets
 - 7.9 Review and confirmation of arrangements for insurance cover in respect of all insured tasks including renewal of the insurance policy
 - 7.10 Review of the Council's and/or employees' memberships of other bodies
 - 7.11 Review of the Council's complaints procedure
 - 7.12 Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
 - 7.13 Review of the Council's policy for dealing with the press/media
 - 7.14 Review of the Council's employment policies and procedures
 - 7.15 Review of the Council's expenditure incurred under S137 of the Local Government Act 1972
 - 7.16 Setting the dates, times and place of ordinary meetings of the full Council
 - 7.17 Review of dispensations required under the Code of Conduct to enable the Council to conduct its business
 - 7.18 Review of banking arrangements and appointment of any bank signatories
 - 7.19 Member training arrangements

*Due to the consultation deadlines on planning applications, the Parish Council will consider any applications received before the start of the meeting. Details of all applications can be found on the Greater Cambridgeshire Shared Planning Portal <https://www.greatercambridgeplanning.org>

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

- 8. To consider any resolutions from the Annual Parish Meeting**
- 9. To consider any matters arising from the last, or a previous, meeting**
- 10. Finance, risk assessment and procedural matters**
 - 10.1 To approve any payments
 - 10.2 To consider any urgent work required because of risk or health and safety
 - 10.3 To note any actions taken under delegated powers
 - 10.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2025 and 31 March 2026)
 - 10.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
 - 10.6 To approve the Annual Governance Statement by resolution
 - 10.7 To consider the Accounting Statements (Section 2 of the Annual Return)
 - 10.8 To approve the Accounting Statements by resolution
 - 10.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
 - 10.10 To consider the Internal Auditor's report (If received) and appointment of Internal Auditor for FY2027
- 11. To consider any planning or tree works applications received***
 - 11.1 Planning applications
 - 11.2 To note any planning responses made between meetings using delegated powers
 - 11.3 SCDC Decision notices, appeals notices, enforcement notices and planning correspondence for information only
 - 11.4 Tree works applications.
- 12. To consider any correspondence received**
 - 12.1 East West Rail consultation (deadline 9 June)
- 13. To consider members' items and reports for information only unless otherwise stated**
 - 13.1 A428 Updates
 - 13.2 East West Rail Updates
 - 13.3 Solar Farm
- 14 Closure and dates of next meeting**

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